The Embassy of the United States of America

AMBASSADOR'S SPECIAL SELF HELP PROGRAM (SSH) PROJECT APPLICATION

Projects that will be considered should:

(a) Improve basic economic and social conditions at the grassroots level;

(b) Support high-impact, quick-implementation activities that benefit a large number of people;

(c) Involve a significant local contribution in cash, labor, or material, and be within the ability of the local community to operate and maintain;

(d) Have local community support; and

(e) Whenever possible, contribute to income-generating or self-sustainable activities; and

(f) Be completed within 12 months.

The following will <u>NOT</u> be considered for funding:
(a) Purchase or rental of land or buildings;
(b) Administrative, recurrent, or operational costs;
(c) Salaries, including those for training, seminars, travel costs, or per diem;
(d) Religious activities;
(e) Meetings, training, information campaigns, one-off activities; and
(f) Support to businesses, private or individual enterprises.

If your organization wishes to apply for funds to implement a project that meets these qualifications, please submit the completed form and all supporting documents (see list below) to the Embassy by **Monday August 10, 2020**. Please type your answers. Your application should not be more than three pages long

Projects will be funded for a maximum of $ 7,500.

Preference will be given to proposals for projects that benefit the community rather than proposals that benefit or equip the NGOs themselves. **Email your application and supporting documents to portlouisselfhelp@state.gov**. Hardcopies of project proposals will be accepted as a last resort only, and can be dropped off at: U.S. Embassy, 4th Floor, Rogers House, John Kennedy St, Port Louis, Mauritius.

Documents you need to submit:

1. SSH Project application form;

2. Pro-forma invoices for the project;

3. Your association's certificate of registration; and

4. List of Executive Committee members of the association.

Please note that the application form should only be three pages maximum, or it will <u>not</u> be considered.

Organization Name: _____

Year Established: _____ **Number of Members**: _____

Address: _____

Name of President: _____ **Mobile**: _____

Name of Project Coordinator: _____

Email:_____

Office Number: _____

Mobile Number:_____

Has your organization received previous Self Help grants? (circle one) Yes/ No
Year(s):_____

Project title: _____

Description of the Project (objectives, scope, audience, permits required [Please type your answer. 200 words maximum]:

Who are the beneficiaries of the Project and how will this project contribute to their development and self-sufficiency? How many persons (by gender) will benefit from this project? [Please type your answer. 200 words maximum]:

Project Start Date: _____ **Completion Date**: _____

Other projects/activities undertaken by your organization: _____

_____

What are your organization's major sources of funding? [Please type your answer. 200 words maximum]

Financial Information: In each case, please list the exact items to be supplied by each contributor. You should include the quantity and estimated cost for each item. If possible, attach pro-forma invoices from proposed suppliers. Where appropriate, the Embassy will give preference to applications which use U.S.-made articles. Cost estimates should not include Customs duties or other taxes, as Self Help purchases are exempt from these.

Amount of U.S. Government contribution: _____ [in rupees]

Amount of your organization's contribution: _____ [in rupees]

Total third-party contribution: _____ [in rupees]

(List details in Table 1 and Table 2 below)

_____   _____

Signature   **Date**

Please fill in the budget table below in <u>rupees</u> (The first two items are just examples)

Table 1: List of items your organization needs from the Self Help grant

ITEM	AMOUNT	RATIONALE/PURPOSE
Example: Greenhouse	*25,000*	*Gardening tools and materials)*
Example: Seedlings	*3,000*	*To plant in greenhouse*

Table 2: List of items your organization is providing or through other sponsors

ITEM	AMOUNT	RATIONALE
Example: Gardener	*15,000*	*Sponsored by local business*